

## MEADOWBROOK LUNCH POLICY

Again this year we hope to offer a variety of meals. We are making arrangements with local businesses to provide lunches on a regular basis. Every Friday you will receive a menu for the following week. "The Lion's Lunches" will list what will be available each day. You can choose to buy or bring in a bag lunch. All orders are prepaid on a weekly basis. Snack items may be purchased on a daily cash and carry basis.

White milk, chocolate milk, iced tea and lemonade drinks will be included in the cost of the meal. Drink will be available for those who packed lunches at a cost of .35¢ per carton. Drink may be purchased on a daily cash and carry basis.

**There will be absolutely no charging of lunches, snacks, or drinks.** If a child does not have a lunch, he/she will be allowed to call a parent. If a lunch cannot be brought to the school, the school will provide a peanut butter-jelly sandwich and drink at no charge to the parent (however, this is not to be taken advantage of, or used as a convenience). Parents will be notified of any student requiring this service on a frequent basis.

### **Procedure for Ordering Lunches:**

1. Every Friday a *Lion's Lunches* order will be published. Preschool and elementary lunch order will be sent home. High school students are able to pick-up lunch orders at the cafeteria or receptionist area. The lunch order form is also available on our website at meadowbrookchristian.org.
2. Select what days you want to buy. Cut off the appropriate tickets on the right column, and fill out any information requested, circling your meal choice and any extra sandwich/pizza slice you want to order. Please print student's full name and grade on tickets. Please retain the left column for your reference as to what you ordered.
3. Place the tickets and your payment in an envelope. Write "lunch order", child's name, and grade on the envelope. Families may place all their students' tickets and payment in one envelope and pay with one check.
4. Two methods of payment: Exact cash or a check made payable to Meadowbrook. Mark "Lunches" on memo line. If applying a lunch credit voucher, please include in envelope.
5. **All orders must be turned in by Thursday at 3:00 p.m. Absolutely no late orders will be accepted. If absent on Thursday, please call with order and pay the next day. If at all possible, turn in orders prior to Thursday.**
6. If your child is absent on a day for which lunch was ordered, you will receive a credit voucher to be used for ordering lunch another week. **Do not subtract credit for missed lunches from your weekly order until you receive the voucher.**